



## **Appendix 2**

# Scrutiny Arrangements for Conwy and Denbighshire Local Service Board September 2013

Equality Impact Assessment

# Development of Scrutiny Arrangements for Conwy & Denbighshire Local Service Board

**Contact:** Alan Smith, Business Planning & Performance  
**Updated:** <DD.MM.YY>

## 1. What type of proposal / decision is being assessed?

A new procedure

## 2. What is the purpose of this proposal / decision, and what change (to staff or the community) will occur as a result of its implementation?

To ensure democratic accountability of Conwy and Denbighshire Local Service Board partnership actions in relation to The Big plan leading to improved outcomes for our communities.

## 3. Does this proposal / decision require an equality impact assessment? If no, please explain why.

*Please note: if the proposal will have an impact on people (staff or the community) then an equality impact assessment **must** be undertaken*

Yes

<If no, briefly summarise the reasons for this decision here, and skip ahead to the declaration at the end>

## 4. Please provide a summary of the steps taken, and the information used, to carry out this assessment, including any engagement undertaken

*(Please refer to section 1 in the toolkit for guidance)*

An Equality Impact Assessment (cited as good practice by WAO) underpinned the development of The Big Plan Part 1 and continues to underpin the ongoing community needs assessment in preparation for the next iteration.

## 5. Will this proposal / decision have a positive impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?

*(Please refer to section 1 in the toolkit for a description of the protected characteristics)*

Yes. The protected characteristics are well reflected within The Big Plan for which the Local Service Board is the accountable body. An important provision of the Local Government Measure 2011 is the requirement for Local Government Scrutiny Committees to scrutinise public service providers in the area. This will increase likelihood of the protected characteristics being impacted positively.

**6. Will this proposal / decision have a disproportionate negative impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?**

No

**7. Has the proposal / decision been amended to eliminate or reduce any potential disproportionate negative impact? If no, please explain why.**

No

Not specifically as no potential negative impact to mitigate against has been identified.>

**8. Have you identified any further actions to address and / or monitor any potential negative impact(s)?**

Yes

As above

Action(s)	Owner	By when?
>EIA of The Big Plan Part 2	Diane Hesketh	<01.01.14>
<Please describe>	<Enter Name>	<DD.MM.YY>
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**9. Declaration**

Every reasonable effort has been made to eliminate or reduce any potential disproportionate impact on people sharing protected characteristics. The actual impact of the proposal / decision will be reviewed at the appropriate stage.

Review Date:

<01.01.14

Name of Lead Officer for Equality Impact Assessment	Date
<Diane Hesketh	01. 09.13

**Please note you will be required to publish the outcome of the equality impact assessment if you identify a substantial likely impact.**